

APPLICATION FOR CGHS CARD

Applying for New CGHS Card -in case of new pensioner's Card- CGHS Card No. while in service

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Applying for New Card to replace existing CGHS Card No.

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1. Name of the Applicant:

2. Category Departmental Services Pensioners Others (Pl.Specify)

{ Please Tick Departmental if you are posted in the Ministry of Health & Family Welfare/ DGHS / CGHS }
 { Please Tick Services if you belong to any specific organized service }

3. Name of Department / Service

4. Designation Gazetted Non-Gazetted

5. Scale of Pay Present Pay-
(Present pay pre-revised Rs.....)

6. Last Pay / Basic Pension (in case of Pensioners):.....

7. Official Address

.....

8. Residential Address:

9. Telephone Number: (O) **2**.....(R) (M)

10. e-mail ID

11. Date of Superannuation:

Date Month Year

12. Are you on Deputation (Central Deputation)

13. If yes, likely completion of Deputation

14. Are your services transferable to other cities:

15. Details of Family

{* Please see definition of Family before filling up this column}

S.No.	Name of Family member	Relation ship to CGHS Card Holder*	Date of Birth# (compulsory)	Blood Group (optional)

{# Please attach Proof of age of in case of sons}

(P.T.O.)

INSTRUCTIONS

Definition of Family:

- (1) Husband / Wife* (* First wife only)
- (2) Dependant Parents / Step Mother (in case of adoption , only adoptive & not real parents)
- (3) If adoptive father has more than one wife , the first wife only.
- (4) A female employee has a choice to include either her dependent parents or her dependent parents – in law ; option exercise can be changed only once during service .
- (5) **Children** including legally adopted children , step children and children taken as wards subject to the following conditions:

(i)	Son	Till he starts earning or attains the age of 25 years , whichever is earlier.
(ii)	Daughter	Till she starts earning or gets married, irrespective of the age limit , whichever may be earlier.
(iii)	Son Suffering from any permanent disability of any kind (physical or mental) as defined below	Irrespective of age limit.
(iv)	Dependent divorced / abandoned or separated from their husband / widowed daughters and dependent unmarried / divorced abandoned or separated from their husband / widowed sisters	Irrespective of age limit.
(v)	Dependent Minor brother(s)	Upto the age of becoming a major.

For the purpose of availing CGHS facility for a disabled sons above 25 years , please attach a copy of n the certificate of disability issued by the competent authority.

'Disability' will be AS DEFINED IN SECTION 2(1) OF 'THE PERSONS WITH DISABILITIES (EQUAL OPPORTUNITIES, PROTECTION OF RIGHTS AND FULL PARTICIPATION) ACT ,1995 (NO: 1 OF 1996)' WHICH IS REPRODUCED BELOW:

- “(1) “DISABILITY” MEANS
- (I) BLINDNESS
 - (II) LOW VISION
 - (III) LEPROCY CURED
 - (IV) HEARING IMPAIRMENT
 - (V) LOCOMOTOTR DISABILITY
 - (VI) MENTAL RETARDATION
 - (VII) MENTAL ILLNESS ”
 - (VIII)

Dependency:

Members of family (other than spouse) whose income is less than Rs.3500*/ +DA- per month are treated as dependents and are normally residing with CGHS beneficiary.

The Following Documents are to be enclosed:

- (I) **Proof of Residence / Stay of dependents** —{ copy of Ration Card / Election ID / Pass Port / Identity Card issued by College / School / University / Bank Pass Book , etc.,}
- (II) **Proof of age of son -**
- (III) **Attested Copy of Disability certificate issued by Competent Authority(in case of dependent son aged 25 and above)**

For Pensioners applying for CGHS card for the First time the following Additional Documents are required:

- (IV) **Surrender Certificate of CGHS Card while in service.**
- (V) **Attested copies of PPO /Last Pay Certificate**

Contribution by Pensioners should be made by Bank Draft (Scheduled Banks) payable in Delhi in favour of "Pay & Accounts Officer CGHS , New Delhi".

* under review